



JONES COLLEGE PREP  
REGISTRATION INFORMATION

**FORM: 2**

NO RETURN NEEDED - INFORMATIONAL

Registration for 9<sup>th</sup> through 12<sup>th</sup> grade students will take place from August 23<sup>rd</sup> to August 25<sup>th</sup>. Although we strongly suggest you attend on your recommended day to avoid congestion which will cause delays, you may attend registration any day if your schedule does not permit you to attend on the suggested day. Likewise, completing registration before school starts is very important to a successful first day of school, so please take advantage of this time to register your student for the upcoming year.

Tuesday, August 23<sup>rd</sup> -9:00 a.m. to 12:00 p.m. **(Freshmen, Last Names: A-L)**

Tuesday, August 23<sup>rd</sup> -12:00 p.m. to 3:00 p.m. **(Freshmen, Last Names: M-Z)**

Wednesday, August 24<sup>th</sup> -9:00 a.m. to 12:00 p.m. **(10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> Grades, Last Names: A-L)**

Wednesday, August 24<sup>th</sup> -12:00 p.m. to 3:00 p.m. **(10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> Grades, Last Names: M-Z)**

Thursday, August 25<sup>th</sup> - 9:00 a.m. to 12:00 p.m. **(10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> Grades, Last Names: A-L)**

Thursday, August 25<sup>th</sup> - 12:00 p.m. to 3:00 p.m. **(10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> Grades, Last Names: M-Z)**

**Please follow these steps when completing the registration process:**

1. You will return all required forms and pay your fees in the **Student Learning Center**. Bring the following completed and signed forms: Information Form **(Form 3)**, Enrollment Contract/Student-Parent-School Contract **(Form 4)**, Racial Ethnic Survey **(Form 5, freshmen and transfer students only)**, *Detention Action Levels and Consequences Consent*. **(Form 6)**, CPS Fee Waiver Application **(Form 7, optional return)**, State of Illinois Health Examination Form **(Form 8 - freshmen and transfer students only)**, Media Consent and Release **(Form 9)**, AUP Form, **(Form 10, freshmen and transfer students only)**, and Cellular Phone Permission Form **(Form 11)**. These are the only forms required (unless specified for freshmen/transfer students only), all other forms are optional to return, or informational and for you to keep. A staff member will check your forms and collect your payment for the fees you have been assessed based on your child’s schedule, or your fee waiver if you wish to apply. See Fee Sheet *(Form 7)* for more information on school fees. *Please, check it carefully.* You must pay your applicable fees, or apply for a fee waiver at registration before you receive your ID, locker and books. Before you leave the **Student Learning Center** your child will need to take their ID photo (if they haven’t already), and receive their ID as well as their updated schedule and locker assignment. You will not be able to obtain these items until you have turned in all necessary forms and made payment arrangements. If you have any questions or changes to make to your child’s schedule you should also do this at this time with Ms. Rownd or Mr. Heselton in the main office, before you get your child’s books.

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2. From the Student Learning Center, you will proceed to the **Auditorium** to take your child's school yearbook photo. This photo is free to students; however, optional packages are available for purchase. Seniors should have already completed their photo session at Jones on July 21-22, inquiry with Lifetouch in the Auditorium if you missed this appointment. All students should have their photo taken so that we can compile an accurate and complete yearbook.
3. From the Auditorium, you may obtain your books in the **Cafeteria**. Staff will be on hand to ensure you receive the correct books for your updated schedule.
4. When leaving the cafeteria, you should exit through the courtyard and you may leave for the day, or bring your books to your locker if you wish.

Once you have turned in your forms and made payment arrangements, gotten your ID, locker assignment, official schedule, and books, you may leave and come back for school on September 6<sup>th</sup>. First period begins at 8:00 a.m. so you will want to arrive early enough to go to your locker and get to class on time.

We are looking forward to a great year at Jones College Prep. Please call the main office at 773-534-8618, if you have questions about the registration process.

Sincerely,

A handwritten signature in black ink, appearing to read "Powers", written in a cursive style.

Dr. Joseph Powers, Ph.D.  
Principal