

2011 - 2012

REQUEST TO HAVE A CELLULAR PHONE / SMART PHONE DURING SCHOOL

Cellular phones can easily become a distraction to learning and appropriate social norms. They have no place within the regular learning environment of the school. However, because of the unique circumstances (i.e. long trip to school) of many of our students and per CPS policy, "Upon detailed written explanation from parent or guardian, principals may authorize a student to possess a cellular telephone for medical or other family emergencies or for any other good cause." No cellular phones may be brought into the school building until the following procedures have been followed.

1. Student must obtain this form, complete it, have it signed by the student and parent/guardian, and returned during the registration process.
 2. Once completed and submitted, the Dean will keep this form on file.
 3. Upon completing this process, the student is then allowed to enter the school building with the approved device but it **should not be visible**. However, students **are allowed** to use their cell phones in the CELL PHONE ZONE* only during the student's scheduled lunch period.
 4. Also, students **are allowed** to use their cell phones throughout the school **before school** but they must be turned off and put away by the 7:56 am warning bell. Students **are also allowed** to use their cell phones throughout the school **after school** but not until after the dismissal bell.
 5. This privilege is only for students to have access to these devices while traveling to and from school. Students needing to use the phone FOR AN EMERGENCY during the school day should receive permission from an adult. **STUDENTS WHO ABUSE OR MISUSE THE CELLULAR PHONE/PAGER PRIVILEGES WILL NOT BE ABLE TO PARTICIPATE IN THIS PROGRAM.** If the student body abuses the PRIVILEGE of the Cell Phone Zone, morning or afternoon flexibilities, the options may be revoked.
- * Please refer to the Student and Parent Handbook for full description of the CELL PHONE ZONE.

Consequences for **visible** cell phone / pager or electronic device outside of the Cell Phone Zone:

- **1st Offense** - Confiscation of the item, a Saturday detention, and the item will be returned to the student at the convenience of the Dean's office.
- **2nd Offense** - Confiscation of the item, a Saturday detention and parent / guardian must pickup the electronic device at the convenience of the Dean's office.
- **3rd Offense** - Confiscation of item, Saturday detention, parent / guardian must pickup the electronic device, and the student will no longer be permitted to have any device on school grounds.

Consequences for **possessing / using*** a cell phone / pager or electronic device inside of classroom:

- **1st offense** - Confiscation of the item to be returned to the student at the convenience of the Dean's office as well as In School Suspension.
- **2nd Offense** - Confiscation of the item to be returned only to a parent / guardian at the convenience of the Dean's office as well as Out of School Suspension.
- **3rd Offense** - Confiscation of the item to be returned only to a parent / guardian at the convenience of the Dean's office, Out of School Suspension and the student will no longer be permitted to have any device on school grounds.

Consequences for **possessing / using** * a cell phone / smart phone **without filling out this form**: confiscation of the item, to be returned only to a parent / guardian (at the convenience of the Dean's office), an Out of School Suspension and the student will no longer be permitted to have any device on school grounds.

* The definition of possessing / using a cell phone: Looking at your device to check the time, text messages, missed calls, etc. or using your device to communicate in any way. It is the discretion of the adult to determine if a student is in possession of or is using a cell phone or electronic device.

Please complete the information below and return it at registration with your other forms.

By signing this form I understand that I may have to come to Jones College Prep and pick up my student's cell phone / electronic device if it has been confiscated. I also waive Jones College Prep from any responsibility if the confiscated item has been broken, lost or stolen.

<p>_____ NOT APPLICABLE</p>	<p>DATE: _____</p>
<p>Student's Name: _____ AOC: _____ Home Phone Number: _____</p>	
<p>Cell Phone Number of Device (must also be placed on Form 3): _____</p>	
<p>Student signature: _____</p>	
<p>Parent/Guardian Signature: _____</p>	
<p>Reason: _____</p>	